



Aquatics Instructor Job Description

Employee:	
Classification: part-time, non-exempt	Hours Per Week: 16
Wage: \$12.00 per hour	Benefits: not eligible

General

Reports to the Aquatics Program Director. Assists the program director teaching, coordinating, and promoting aquatics programs for people with disabilities or cancer, and in managing the Aquatic Therapy Center. Performs other assignments as requested. Evenings, weekends, and split shifts may be required.

Responsibilities and Job Duties

1. Follows both specific and general Eagle Mount directives.
 - a. Upholds Eagle Mount's mission and advocates for its purposes and programs.
 - b. Adheres to Eagle Mount policies and procedures.
 - c. Operates independently and within a team.
 - d. Consults with the Aquatics Director on questions, problems, procedures and policy decisions when they arise.
 - e. Maintains positive relationships with participants, families, volunteers, donors, strategic partners, community members, and Eagle Mount staff.

2. Ensures a safe, fun, therapeutic aquatic experience for Eagle Mount Participants.
 - a. Teaches adult exercise and kids swim classes.
 - b. Designs class activities that are safe, fun, appropriate and beneficial for participants and volunteers.
 - c. Manages pre and post-class preparation.
 - d. Prevents accidents through enforcement of policies, rules and regulations governing the conduct of patrons using the pool and surrounding area.
 - e. Monitors progress and keeps appropriate records for participants and volunteers.
 - f. Maintains confidentiality of participant information.
 - g. Maintains attendance records for billing purposes.
 - h. Conducts weekend family swim sessions as needed.
 - i. Lifeguards for other Eagle Mount programs and events as needed.
 - j. Attends meetings, volunteer appreciation events, fundraisers and trainings as appropriate.
 - k. Keeps current with best practices in aquatic therapy, as well as teaching methodologies.

- l. Works under minimal supervision.
 - m. Exhibits good judgment, patience, respect for all, a desire to learn more, and handles busy situations calmly.
3. Assists in managing the pool facility.
- a. Responsible for opening and closing facility as needed.
 - b. Tests and maintains prescribed chemical balances in pool and hot tub.
 - c. Assists with draining and cleaning pool and hot tub.
 - d. Identify and correct facility hazards.
 - e. Assists with maintenance of pool and teaching equipment.

Employment Standards

- 1. Commitment to Eagle Mount's mission
- 2. Education: Bachelor's degree preferably in human development, recreation or related field or comparable experience.
- 3. Required knowledge, skills and abilities:
 - a. Demonstrated skills in swimming, lifeguarding, swim instruction and rescue.
 - b. Current certifications: Lifeguard, CPR, First Aid/AED.
 - c. Knowledge of current standards, techniques and best practices in aquatic therapy.
 - d. Strong communication, interpersonal, and organizational skills.
 - e. Computer literacy, familiarity with Word, Excel and database software.
 - f. Demonstrated flexibility, coordination, strength and endurance.
 - g. Ability to lift or move objects up to 50 pounds.
 - h. Ability to work in warm, humid conditions, and to work in the pool for up to 6 hours.
- 4. Preferred knowledge, skills and abilities:
 - a. Certified Pool Operator (CPO).
 - b. Water Safety Instructor (WSI).
 - c. Previous experience working with people with disabilities.
 - d. Ability to teach water aerobics classes.