



## All Abilities Aquatics Instructor Job Description

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<b>Employee:</b>	
<b>Classification:</b> part-time, non-exempt	<b>Hours Per Week:</b> 10
<b>Wage:</b> \$12.00 per hour	<b>Benefits:</b> not eligible

### General

Reports to the All Abilities Aquatics Program Coordinator. The instructor is responsible for teaching aquatics programs for people with disabilities and community members. Performs other assignments as requested. Evenings and weekends may be required.

### Responsibilities and Job Duties

1. Follows both specific and general Eagle Mount directives.
  - a. Upholds Eagle Mount's mission and advocates for its purposes and programs.
  - b. Adheres to Eagle Mount policies and procedures.
  - c. Operates independently and within a team.
  - d. Consults with the All Abilities Coordinator on questions, problems, procedures and policy decisions when they arise.
  - e. Maintains positive relationships with participants, families, community members, and Eagle Mount staff.
  
2. Ensures a safe, fun, aquatic experience for Eagle Mount Participants.
  - a. Teaches kids swim classes, Parent/Tot through pre-swim team.
  - b. Designs class activities that are safe, fun, appropriate and beneficial for participants.
  - c. Completes pre- and post-class preparation.
  - d. Prevents accidents through enforcement of policies, rules and regulations governing the conduct of patrons using the pool and surrounding area.
  - e. Monitors progress and keeps appropriate records for participants.
  - f. Maintains confidentiality of participant information.
  - g. Conducts weekend family swim sessions as needed.
  - h. Lifeguards for other Eagle Mount programs and events as needed.
  - i. Attends meetings and trainings as appropriate.
  - j. Works under minimal supervision.
  - k. Exhibits good judgment, patience, respect for all, a desire to learn more, and handles busy situations calmly.

3. Assists in managing the pool facility.
  - a. Responsible for opening and closing duties.
  - b. Tests and maintains prescribed chemical balances in pool and hot tub.
  - c. Identify and correct facility hazards.
  - d. Assists with maintenance of pool and teaching equipment.

### **Employment Standards**

1. Commitment to Eagle Mount's mission
2. Required knowledge, skills and abilities:
  - a. Demonstrated skills in swimming, lifeguarding, swim instruction and rescue.
  - b. Current certifications: CPR, First Aid/AED.
  - c. Knowledge of current standards, techniques and best practices in aquatics.
  - d. Strong communication, interpersonal, and organizational skills.
  - e. Computer literacy, familiarity with Word, Excel and database software.
  - f. Demonstrated flexibility, coordination, strength and endurance.
  - g. Ability to lift or move objects up to 50 pounds.
  - h. Ability to work in warm, humid conditions, and to work in the pool for up to 6 hours.
3. Preferred knowledge, skills and abilities:
  - a. Current Lifeguard certification.
  - b. Water Safety Instructor (WSI).
  - c. Previous experience working with people with disabilities.